

## **Exhibit B**



# City of Chicago



O2016-8627

Office of the City Clerk

## Document Tracking Sheet

**Meeting Date:** 12/14/2016

**Sponsor(s):** Emanuel (Mayor)

**Type:** Ordinance

**Title:** Amendment of Municipal Code Chapters 4-6, 4-13 and 4-14 regarding legal duties of bed-and-breakfast establishment, vacation rental and shared housing unit licensees

**Committee(s) Assignment:** Committee on License and Consumer Protection



OFFICE OF THE MAYOR  
CITY OF CHICAGO

RAHM EMANUEL  
MAYOR

December 14, 2016

TO THE HONORABLE, THE CITY COUNCIL  
OF THE CITY OF CHICAGO

Ladies and Gentlemen:

At the request of the Commissioner of Business Affairs and Consumer Protection,  
I transmit herewith an ordinance amending various provisions of the Municipal Code regarding  
shared housing.

Your favorable consideration of this ordinance will be appreciated.

Very truly yours,

A handwritten signature in cursive script that reads "Rahm Emanuel".

Mayor

## ORDINANCE

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHICAGO:**

**SECTION 1.** Section 4-6-290 of the Municipal Code of Chicago is hereby amended by deleting the language stricken through and by inserting the language underscored, as follows:

#### **4-6-290 Bed-and-breakfast establishment.**

*(Omitted text is unaffected by this ordinance)*

(f) *Legal duties.* Each licensee engaged in the business of bed-and-breakfast establishment shall have a duty to:

*(Omitted text is unaffected by this ordinance)*

(2) maintain current guest registration records which contain the following information about each guest: the guest's name, address, signature, room assignment and dates of accommodation. The licensee shall keep such guest registration records shall be kept on file for three years, ~~and, upon request by any authorized city official, shall be made available for inspection by such city official during regular business hours or in case of an emergency;~~ Except in cases where a licensee consents to disclosure of the applicable guest registration records or an exception to a warrant applies, including exigent circumstances, guest registration records shall be subject to disclosure to an authorized city official pursuant only to a proper search warrant, administrative subpoena, judicial subpoena, or other lawful procedure to compel the production of records that affords the licensee an opportunity for precompliance review by a neutral decisionmaker;

*(Omitted text is unaffected by this ordinance)*

**SECTION 2.** Section 4-6-300 of the Municipal Code of Chicago is hereby amended by deleting the language stricken through and by inserting the language underscored, as follows:

#### **4-6-300 Vacation rentals.**

*(Omitted text is unaffected by this ordinance)*

(f) *Legal duties.*

*(Omitted text is unaffected by this ordinance)*

(3) *Maintenance of records – Required.* Each licensee engaged in the business of vacation rental shall have a duty to keep the guest registration records required under subsection (f)(2) of this section on file for three years and, ~~upon request by any authorized city official, to make such records available for inspection by such city official during regular business hours or in the case of an emergency.~~ Except in cases where a licensee consents to disclosure of the applicable guest registration records or some other exception to a warrant applies, including exigent circumstances, guest registration records shall be subject to disclosure to an authorized city official pursuant only to a proper search warrant, administrative subpoena, judicial subpoena, or other lawful procedure to compel the production of records that affords the licensee an opportunity for precompliance review by a neutral decisionmaker.

*(Omitted text is unaffected by this ordinance)*

**SECTION 3.** Section 4-13-215 of the Municipal Code of Chicago is hereby amended by deleting the language stricken through and by inserting the language underscored, as follows:

**Section 4-13-215 Attestation – Acknowledgment – Required.**

The intermediary shall be required to make available an electronic copy of a summary of the requirements of this ordinance, including the requirement that the shared housing host be a natural person; the eligibility requirements for registration of a shared housing unit, as set forth in Chapters 4-13 and 4-14 of the Municipal Code of Chicago, and the potential penalties applicable for violation of the ordinance. As a condition of listing on the platform, the intermediary shall require the shared housing host to attest that the host has reviewed and ~~understood~~ the summary of the requirements of this ordinance and to acknowledge that the listing, rental and operation of shared housing units in the City are subject to those requirements.

**SECTION 4.** Section 4-14-020 of the Municipal Code of Chicago is hereby amended by deleting the language stricken through and by inserting the language underscored, as follows:

**4-14-020 Shared housing unit registration – Required.**

*(Omitted text is unaffected by this ordinance)*

(c) (1) *Attestation – Accurate information – Required.* It shall be unlawful for any shared housing host: (i) not to submit ~~any~~ the attestation required under Section 4-13-215, or (ii) to submit ~~an incomplete or false attestation~~ information on the registration application required under Section 4-13-215 subsection (b) of this section.

(2) *False statements.* ~~The attestation required under this subsection (c)~~ Any information on a registration application submitted pursuant to subsection (b) of this section shall be deemed to be an attestation application to the city within the meaning of the False Statements



Ordinance, Chapter 1-21 of this Code, regardless of the method by which such attestation information is submitted or transmitted to the department.

*(Omitted text is unaffected by this ordinance)*

**SECTION 5.** Section 4-14-040 of the Municipal Code of Chicago is hereby amended by deleting the language stricken through and by inserting the language underscored, as follows:

**4-14-040 Legal duties.**

*(Omitted text is unaffected by this ordinance)*

(b) *Operating requirements.* Each shared housing host shall comply with the following operating requirements:

*(Omitted text is unaffected by this ordinance)*

(9) *Maintenance of records – Required.* Each shared housing host shall keep the guest registration records required under subsection (b)(8) of this section on file for three years and, ~~upon request by any authorized city official, shall make such records available for inspection by such city official during regular business hours or in the case of an emergency.~~ Except in cases where a shared housing host consents to disclosure of the applicable guest registration records or some other exception to a warrant applies, including exigent circumstances, guest registration records shall be subject to disclosure to an authorized city official pursuant only to a proper search warrant, administrative subpoena, judicial subpoena, or other lawful procedure to compel the production of records that affords the licensee an opportunity for precompliance review by a neutral decisionmaker.

*(Omitted text is unaffected by this ordinance)*

**SECTION 6.** This ordinance shall take full force and effect upon its passage and approval.